



الرجاء السلامة
Saudi Aramco

Loss Prevention Safety Letter

Fire Stops with You!

Imagine your home is on fire and you need to get out fast! Would you and your family know where to go and what to do? This is why it is important to know what to do in case of fire before one starts. You and your family can survive a fire in your home, if you plan and practice your escape

Creating a Home Escape Plan

- ✓ Work together with your family and plan your fire escape route.
- ✓ Draw a simple floor plan of your house, showing all possible exits.
- ✓ Identify two ways out of each room.
- ✓ Designate a meeting place outside your home where you and your family can meet in the event of fire.

Practicing your Home Escape Plan

- ✓ It is important that you practice your home escape plan with all members of your household to be sure that everyone will know what to do if a fire breaks out.
- ✓ Activate the smoke detectors by pushing the test buttons.
- ✓ When you hear the smoke detector, get down low and crawl to the nearest exit to practice what to do if you encounter smoke.
- ✓ In a real fire situation, if you come to a closed door, you would feel the door with the back of your hand to see if it is hot. If the door is hot, do not open it; try to find another way out. If the door isn't hot, open it slowly and check for smoke before proceeding out.
- ✓ Once you leave the house, go to the designated meeting area and never go back inside. Call the fire department (within Saudi Aramco communities, dial 110; in the local communities, dial 998).

Be Prepared for Fire

- ✓ Install smoke detectors on every level of your home and near bedrooms. Test smoke detectors once a month and change batteries once a year.
- ✓ Check all doors and windows to make sure they open easily. Nothing should be in your way if you need to make a safe, quick exit.
- ✓ Remove any obstacles from your escape route.
- ✓ Have regular fire drills to practice your home escape plan.